Albany Job Fair

Albany Job Fair Registration Form

Hours: 9am - 4pm Oct (9am-10am Veterans Hour)
Holiday Inn Express & Conference Center, 400 Old Loudon Road (Rt 9) Latham NY 12110
November 7th at ESP (the Egg) Saturday 9a-1p

Company Name:_____
Contact:_____Title:_____
E-mail:_____Website:_____
Address:_____
City/ State/Zip: _____
Phone:_____Cell:_____Fax:_____

☐	**Recruiter Tables are 6' and include Drape, Skirting, Chairs** Also includes: Power, WiFi, 2 Lunch Tickets, Online Job Fair, Listing on Website, inclusion in Online Ads, inclusion in all print ads, multiple Facebook posts, inclusion in Facebook and Instagram Ads Oct 9am-4pm | Sept 1pm-5pm Nov 7 at Empire State Plaza Sat 9a-1p Tables are invoiced 60 days in advance, payment due net 30 Online Job Fair Featured Posting (6 months) Online Job Fair Featured Posting (12 months)	**Oct 7, 2026 $895** **Nov 7th 2026 $795** **2 Dates (Oct+Nov) $1595** **6 Mo. Online Job Fair $150** **12 Mo. Online Job Fair $250** **2027 Dates $895 Each:** **4/14 5/12 6/16** **7/14 9/8 10/6 11/6**
☐	**2025 Sponsorships are Available for each date – please specify month/s**	
☐	**Water Sponsorship** **Coffee Sponsorship** **Breakfast Sponsorship** **Recruiter Door Prize Sponsorship** **Event Sponsorship**	**$200** **$200** **$250** **$200** **$2,500**
☐	Scan Copy of All Early Resumes Collected and at Registration:	Included

*2 Lunches are included with paid Table Reservations. Additional lunch tickets are $10 ($25 on 11/7) and need to be prepaid.
This application will become a binding contract upon acceptance by the above listed parties. Reservations must be prepaid or include PO# 30 days in advance to hold space. There are no refunds. You can push your reservation to future date with 30 days' notice. See Rules & Regulations for details: https://albanyjobfair.com/rules-regulations/

Method of Payment: □Check □Purchase Order □Credit Card
Payment Options: **Payment in full is required to reserve your table.**

Name_____ Credit card #_____

Billing Address: _____ Exp Date: _____ CVV Code: _____

City: _____St_____ Zip_____ Recruiter Signature: _____Date:____

Send Completed forms to: scan/email to: Darcy@AlbanyJobFair.com eFax: 718.732.2363

Snail Mail: Darcy Knapp, Albany Job Fair, PO Box 368, Altamont NY 12009
Please make checks payable to Albany Job Fair or event host: Darcy Knapp Consulting, Inc
Questions: Darcy@AlbanyJobFair.com Phone: (518) 872-1707 or Text Darcy's Cell: (518) 366-1707