

Albany Job Fair



Albany Job Fair Registration Form

Open to the public: 9am - 4pm Oct | 1pm-5pm Sept

Holiday Inn Express & Conference Center, 400 Old Loudon Road (Rt 9) Latham NY 12110

November 7th at ESP (the Egg) Saturday 9a-1p

Company Name: _____
 Contact: _____ Title: _____
 E-mail: _____ Website: _____
 Address: _____
 City/ State/Zip: _____
 Phone: _____ Cell: _____ Fax: _____

☐	Recruiter Tables are 6' and include Drape, Skirting, Chairs Also includes: Power, WiFi, 2 Lunch Tickets, Online Job Fair, Listing on Website, inclusion in Online Ads, inclusion in all print ads, multiple Facebook posts, inclusion in Facebook and Instagram Ads Oct 9am-4pm Sept 1pm-5pm Nov 7 at Empire State Plaza Sat 9a-1p Tables are invoiced 60 days in advance, payment due net 30 Online Job Fair Featured Posting (6 months) Online Job Fair Featured Posting (12 months)	Sept 9, 2026 \$795 Oct 7, 2026 \$895 Nov 7th 2026 \$795 All 3 Dates \$2,295 6 Mo. Online Job Fair \$150 12 Mo. Online Job Fair \$250 2027 Dates \$895 Each: 4/14 5/12 6/16 7/14 9/8 10/6 11/6
☐	2025 Sponsorships are Available for each date – please specify month/s	
☐	Water Sponsorship Coffee Sponsorship Breakfast Sponsorship Recruiter Door Prize Sponsorship Event Sponsorship	\$200 \$200 \$250 \$200 \$2,500
☐	Scan Copy of All Early Resumes Collected and at Registration:	Included

*2 Lunches are included with paid Table Reservations. Additional lunch tickets are \$10 (\$25 on 11/14) and need to be prepaid. This application will become a binding contract upon acceptance by the above listed parties. Reservations must be prepaid or include PO# 30 days in advance to hold space. There are no refunds. You can push your reservation to future date with 30 days' notice. See Rules & Regulations for details: <https://albanyjobfair.com/rules-regulations/>

Method of Payment: ☐Check ☐Purchase Order ☐Credit Card
 Payment Options: **Payment in full is required to reserve your table.**
 Name _____ Credit card # _____
 Billing Address: _____ Exp Date: _____ CVV Code: _____
 City: _____ St _____ Zip _____ Recruiter Signature: _____ Date: _____

Send Completed forms to: scan/email to: Darcy@AlbanyJobFair.com eFax: 718.732.2363

Snail Mail: Darcy Knapp, Albany Job Fair, PO Box 368, Altamont NY 12009

Please make checks payable to Albany Job Fair or event host: Darcy Knapp Consulting, Inc

Questions: Darcy@AlbanyJobFair.com Phone: (518) 872-1707 or Text Darcy's Cell: (518) 366-1707