

Albany Job Fair



Albany Job Fair Registration Form

Open to the public: 9am - 4pm Oct | 1pm-5pm July, Sept

Holiday Inn Express & Conference Center, 400 Old Loudon Road (Rt 9) Latham NY 12110

November 7 at ESP (the Egg) Saturday 9a-1p

Company Name: _____
 Contact: _____ Title: _____
 E-mail: _____ Website: _____
 Address: _____
 City/ State/Zip: _____
 Phone: _____ Cell: _____ Fax: _____

☐	Recruiter Tables are 6' and include Drape, Skirting, Chairs Also includes: Power (Latham only), WiFi, 2 Lunch Tickets, Online Job Fair, Listing on Website, inclusion in Online Ads, inclusion in all print ads, multiple Facebook posts, inclusion in all Social Media Oct 9am-4pm Sept 1pm-5pm Nov 7 at Empire State Plaza Sat 9a-1p (+\$50 for power) Tables are invoiced 60 days in advance, payment due net 30 Online Job Fair Featured Posting (6 months) Online Job Fair Featured Posting (12 months)	July 15, 2026 \$795 Sept 9, 2025 \$795 Oct 7, 2026 \$895 Nov 7, 2026 \$795 6 Mo. Online Job Fair \$150 12 Mo. Online Job Fair \$250
☐	2026 Sponsorships are Available for each date – please specify month/s	
☐	Water Sponsorship Coffee Sponsorship Breakfast Sponsorship Recruiter Door Prize Sponsorship Sponsor w/6mo Online Job Fair Included	\$200 \$200 \$250 \$200 \$2,500
☐	Scan Copy of All Early Resumes Collected and at Registration:	Included

*2 Lunches are included with paid Table Reservations. Additional lunches are \$10 and need to be prepaid.

This application will become a binding contract upon acceptance by the above listed parties. Reservations must be prepaid or include PO# 30 days in advance to hold table. There are no refunds. You can push your reservation to future date with 30 days' advance notice. See Rules & Regs for details: <https://albanyjobfair.com/rules-regulations/>

Method of Payment: ☐ Check ☐ Purchase Order ☐ Credit Card

Payment Options: **Payment in full is required to reserve your table.**

Name _____ Credit card # _____

Billing Address: _____ Exp Date: _____ CVV Code: _____

City: _____ St _____ Zip _____ Recruiter Signature: _____ Date: _____

Send Completed forms to: scan/email to: Darcy@AlbanyJobFair.com eFax: 718.732.2363

Snail Mail: Darcy Knapp, Albany Job Fair, PO Box 368, Altamont NY 12009

Please make checks payable to Albany Job Fair or event host: Darcy Knapp Consulting, Inc

Questions: Darcy@AlbanyJobFair.com Phone: (518) 872-1707 or Text Darcy's Cell: (518) 366-1707